



# Board of County Commissioners Agenda Request

**6A**  
Agenda Item #

**Requested Meeting Date:** November 8, 2022

**Title of Item:** Award Professional Audit Services Contract

<input checked="" type="checkbox"/> REGULAR AGENDA	<b>Action Requested:</b>	<input type="checkbox"/> Direction Requested	
<input type="checkbox"/> CONSENT AGENDA		<input checked="" type="checkbox"/> Approve/Deny Motion	<input type="checkbox"/> Discussion Item
<input type="checkbox"/> INFORMATION ONLY		<input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Hold Public Hearing*

<b>Submitted by:</b> Jessica Seibert	<b>Department:</b> Administration
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<b>Presenter (Name and Title):</b> Jessica Seibert - County Administrator	<b>Estimated Time Needed:</b> 5 Minutes
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**Summary of Issue:**

The County recently sent out an RFP for Professional Audit Services for the years ending in December 2022 and December 2023.

An Audit Review Committee consisted of: County Auditor - Kirk Peysar, County Chair - J. Mark Wedel, and County Administrator - Jessica Seibert.

Upon reviewing all proposals the committee recommends that the board approve awarding a one year contract to CliftonLarsonAllen.

**Alternatives, Options, Effects on Others/Comments:**

**Recommended Action/Motion:**

Upon reviewing all proposals the committee recommends that the board approve awarding a one year contract to CliftonLarsonAllen.

**Financial Impact:**

Is there a cost associated with this request?  Yes  No

What is the total cost, with tax and shipping? \$

Is this budgeted?  Yes  No *Please Explain:*

**AITKIN COUNTY AUDIT RFP 2022/2033**

		<b>Abdo</b>	<b>BradyMartz</b>	<b>CLA</b>
		10/12/2022	10/12/2022	10/12/2022
Date Received				
2022 Total Cost		\$ 60,450	\$ 61,000	\$ 62,350
2023 Total Cost		\$ 63,450	\$ 64,050	\$ 71,750
	2022 Single Audit	\$ 4,500	\$ 4,000	\$ 10,000
	2023 Single Audit	\$ 4,750	\$ 4,250	\$ 10,500
	2022 Financials	\$ 5,000	\$ 10,500	\$ 8,000
	2023 Financials	\$ 5,250	\$ 11,000	\$ 8,500
GFOA Certificate		\$ 3,000		\$ 2,500
Est. # of Hours		350	320	600
Government Experience		Yes	Yes	Yes
Licensed to Practice		Yes	Yes	Yes
Conflict of Interest		No	No	No
Followed Proposal Instructions		Yes	No	Yes
External Quality Report Inc.		Yes	Yes	Yes
		\$2,000-\$5,000	\$700+ \$150/lease	\$1,500 + engagement letter fees
GASB 87 - Leases		\$2,000-\$5,000	Similar to GASB 87	\$1,500 + hourly rate
GASB 96 - IT				

\*\*CLA total does not include GFOA certificate program or GASB 87 /GASB 96

\*\*CLA includes 2 major programs

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\*\*\$3,000 discount from BradyMartz if county does not prepare Annual Compreh

\*\*\$3,000 discount from BradyMartz if county does not prepare ACFR